



City of Tacoma

Community's Police Advisory Committee

Meeting Minutes

Monday, March 11, 2024

Hybrid Meeting

6:00 p.m.

The CPAC is comprised of Chair Allen McKenzie, Vice-Chair Louis Cooper, and Committee Members Stephen Hagberg, Angela Mealing, Ralette Churchill, Esther Evans, Shepherd Southworth, Adrienne Jones, John Bordon, and Tracy Jones

Members Present: Allen McKenzie, Louis Cooper, Stephen Hagberg, Angela Mealing, Ralette Churchill, Esther Evans, Shepherd Southworth, Adrienne Jones, John Bordon, Tracy Jones

Members Absent: N/A

Staff Present: Staff Liaison Ted Richardson, Staff Liaison Chelsea Talbert; Executive Liaison Jacques Colon, Lieutenant Jeffrey Katz, Captain Gretchen Aguirre, TPD Community Engagement Liaison Bervin Smith, Michelle Woodrow

Staff Absent: N/A

Called to order at 6:01pm

Welcome and Introductions

Approval of the Agenda

Approval of the agenda for the CPAC meeting held on March 11, 2024

Passed at 6:07

Approval of the Minutes

Approval of the minutes of the February 12, 2024 CPAC meeting.

Motion passed at 6:07

Briefing Items

City Reports

City Manager's Office

- 6:08 – Office of Strategy is working to get the Community Safety Action Strategy on a future agenda.

Tacoma Police Department

- 6:09 – Lt. Katz invited CPAC members to participate in a ride-along and extended an offer to support any members in learning more about TPD. Contact info: Jeffrey Katz jkatz@cityoftacoma.org (253) 591-5962.
- Captain Aguirre seconded Lt. Katz and shared gratitude to members participating in ride-alongs.

Presentations and Discussions

Tacoma Policy Manual Rewrite – Lexipol Consultants

- 6:11 – Captain Aguirre introduced Shannon from Lexipol. Michelle offered to answer any questions. Shannon shared the “Excellence in Law Enforcement Policy” presentation about Lexipol and the policy review process. Committee members asked questions.

Tacoma Police Department Community Engagement – Bervin Smith

- 6:50 – Bervin shared about his background and approach to community engagement. Bervin's contact info: bsmith7@cityoftacoma.org, Cell (253) 290 9238
- March 13 – Coffee with a cop event with the Chief at Fred Meyer on 19th St near Cheney Stadium.
- Bervin invited CPAC members to attend an event on April 17th at the Star Center related to the rental housing code. RSVP to Bervin. Bervin encouraged CPAC members to learn more the shot spotter.
- April 30th – TPD is bringing coffee, food, and supplies to the NICU.
- May 11 - Griot's Garage fundraiser for Tacoma Athletic Club.
- May 18 – Tacoma Appreciation event at Eastside Community Center.
- Bervin puts events on social media and shares events on his email list. He is working on getting a calendar.

Discussion on role of the Mayor as CPAC liaison

- 7:20 – The chair opened the floor for discussion. A member expressed a desire for the mayor to be an ally who helps connect with the city manager and as well as help support policy development as a liaison. There is a desire for the mayor to support increased transparency with CPAC. Another member asked that the mayor attend meetings regularly but at the very least quarterly. Members expressed it would be helpful to have the mayor help with outreach and getting information as well as serve as an advocate for oversight. Members would like to have dialogue with the mayor and be able to touch base via email and get direction when needed.

Members hope the mayor will be present but acknowledge that her schedule is very busy and will give her grace.

Discussion on CIRA proposal regarding trauma-informed policing

- 7:28 – The chair shared that the Commission on Immigrant and Refugee Affairs has asked CPAC to weigh in on a proposal. A member shared they would recommend that any training for trauma-informed care should include the BIPOC community. Other members concurred. Members agreed to take more time to reflect.

Review of 2023 Complaints Demographics

- 7:40 – A member asked if there is any data related to follow ups after the complaint findings. Lt. Katz shared that information is attached to AI Pro but is open to discussing how to best track
- Unsatisfactory performance and early intervention were discussed. It is thought that early intervention flags could be requested through public disclosure laws however would need to be confirmed.
- The employee who takes the complaint classifies the type of complaint. It can be changed as it moves up the chain of command.
- Of the citizen-generated complaints handled at the bureau level on the current excel sheet, none resulted in suspension.
- 7:54 – The committee voted to table the conversation and the rest of the agenda and move to public comment. The committee voted in the affirmative.

Public Comment

- 7:55 – Venus shared they enjoyed the presentations. Venus stated they received an email from the Office of Strategy and were disturbed to learn that CPAC does not have access to body-worn camera footage. Venus also agrees that trainings should include diverse communities.

Upcoming Important Dates

- 8:00 – Ted shared an updates
 - March 14, CVS 4:30pm – City Committees, Boards, and Commissions Report to CVS
 - March 19, GPFC 10am – Tidy-Up Tacoma Update
 - March 19, Study Session noon – Alternative Response
 - April 9, Study Session noon – Tacoma Municipal Therapeutic Courts
 - April 16, Study Session noon – Crime Plan Update and Problem Oriented Place Based Policing

Upcoming Council presentations and recordings of past presentations can be viewed here: [City of Tacoma - Calendar \(legistar.com\)](#) Live Study Session and Council meeting can also be viewed on TV Tacoma: [TV Tacoma - City of Tacoma](#)

Adjournment

Motion passed 8:02pm

Allen McKenzie

Allen McKenzie, Chair

Chelsea Talbert

Chelsea Talbert, Staff Liaison